Executive Security Briefing

Grades 9-12 | Lesson | 70 minutes

Before class: Prepare a fictional risk scenario, option cards, and a briefing template. This is a teaching plan rather than a finished student scenario packet.

Time: 70 minutes Outcome: Learners will translate technical evidence into a concise decision briefing for a nontechnical audience.

Materials

- Fictional incident packet
- Executive briefing template
- Communication rubric

Activity

Teams receive technical findings, business context, user impact, and incomplete evidence. They prepare a three-minute briefing containing:

- Confirmed facts
- Current impact
- Actions completed
- Decision requested
- Options and tradeoffs
- Uncertainty and next evidence
- Next update time

A second team plays the executive audience and asks questions about mission, cost, legal concern, user impact, and recovery.

Evidence

Briefing, question responses, and revision after feedback.

Debrief

- What technical detail was important but did not belong in the opening?
- What consequence needed clearer explanation?
- How can uncertainty be communicated without appearing unprepared?

Source and use

The Complete Cybersecurity Educator, Dr. Jason Edwards. Editable companion - Lesson 4.3 - Executive Security Briefing.

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